

MINISTRY OF NATIONAL INFRASTRUCTURE AND COMMUNITY DEVELOPMENT

(NATIONAL INFRASTRUCTURE DIVISION)

CIRCULAR NOTE NO. 5 OF 2024

Vacancies for the post of Plumber and Pipe Fitter

Applications are invited from among qualified serving employees on the permanent and pensionable establishment who wish to be considered for appointment as Plumber and Pipe Fitter in the Ministry of National Infrastructure and Community Development (National Infrastructure Division).

2. Qualifications

By selection from among serving employees on the permanent and pensionable establishment who: -

- (a) possess the National Trade Certificate (Level 3) in Plumbing and Pipe Fitting issued jointly by the Mauritius Examinations Syndicate and the Industrial and Vocational Training Board (IVTB) [now Mauritius Institute of Training and Development (MITD)] or the National Certificate (Level 3) in Plumbing awarded by the Mauritius Institute of Training and Development (MITD) **or** an equivalent qualification acceptable to the Public Service Commission; and
- (b) have a knowledge of First Aid.

3. Duties:

- 1. To carry out the necessary measurements and calculations of the trade in accordance with technical specifications.
- 2. To name and use all tools of the trade, use pipe wrench and make watertight joints.
- 3. To identify all the fittings and fittings materials used in plumbing and make appropriate connections.
- 4. To lay pipes (galvanized, PVC and other types) for hot and cold water system.
- 5. To make a leak test on all connections and repair any leak.
- 6. To undertake all types of maintenance work related to hot and cold water system.
- 7. To identify and use proper glue material for respective pipe and fittings.
- 8. To prepare and replace common tap washers, lay soil pipes, lay cast iron piping and caulk joints to same in lead.
- 9. To use soldering iron and execute soldered joints and screw pipes with stocks and dies.
- 10. To use pipe cutter and hacksaw to cut pipe square or to a given angle and make lead traps for wash hand basins.

11. To connect water system from meter to buildings and execute necessary reductions and branches.
12. To install baths, cistern syphons and overflow, urinals and to connect them to water supply.
13. To read scale plans, take off dimensions and set out any domestic or industrial connections and sewer.
14. To prepare estimates for materials, labour and the time required to execute works for specific plumbing and pipe fitting works.
15. To carry out works related to maintenance and repairs works before and after cyclones, flooding and other national disasters.
16. To ensure that all works undertaken are of good quality and as per instructions.
17. To make use of appropriate powered tools for the execution of works and to ensure good housekeeping of all tools generally used in the trade and the workplace.
18. To comply with safety and health standards.
19. To train and guide other workers under his supervision.
20. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Plumber and Pipe Fitter in the roles ascribed to him.

4. **Salary**

The permanent and pensionable post carries salary in the scale of Rs 15, 745 x 260 – 17, 825 x 275 – 18, 925 x 300 – 19, 525 x 325 – 21, 475 x 375 – 22, 225 x 400 – 23, 425 x 525 – 26, 050 x 675 – 27, 400 x 825 – 28, 225 a month.

5. **Mode of Application**

- (i) Qualified candidates should submit their application on the prescribed Application Form, which is enclosed herewith or which may be obtained from the Human Resource Section (C) of the Ministry of National Infrastructure and Community Development (National Infrastructure Division), 4th floor, Moorgate House, Port-Louis.
- (ii) Candidates should submit their applications **in duplicate** as follows:
 - (a) Section A of the **original** to be filled in by candidates and submitted directly to the Permanent Secretary, Ministry of National Infrastructure and Community Development (National Infrastructure Division) (Human Resource Registry), 8th Floor, Moorgate House, Port-Louis, **within the closing date**.

- (b) the **duplicate** through their respective Supervising/Responsible Officers who will forward the duly filled in form to the Ministry of National Infrastructure and Community Development (National Infrastructure Division) **within a week after the closing date.**
- (iii) Photocopies of birth and educational certificates and the National Identity Card should be submitted along with application forms and applicants should produce the originals as and when called upon to do so.
- (iv) Envelopes should be clearly marked “Post of Plumber and Pipe Fitter” on the top left hand corner.

Important

- (i) The completed application form should contain full details regarding the applicant’s previous experience, qualifications and any other information which would qualify the employee to carry the duties of the post Plumber and Pipe Fitter.
 - (ii) Qualifications obtained after the closing date will not be considered. Only qualified persons should apply.
 - (iii) Incomplete, inadequate or inaccurate filling of the application form may cause elimination of the candidate from the selection exercise. It is an offence to give information which is false or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.
 - (iv) Applications not made on the prescribed form **will not be accepted.**
 - (v) Applications received **after** the closing date **will not be accepted.**
 - (vi) Non submission of written evidence of knowledge claimed may entail elimination of the applicant.
 - (vii) Only the best qualified candidates will be called for interview.
 - (viii) The Ministry reserves the right not to make any appointment following this advertisement.
6. Head of Ministries/Departments are requested to bring the contents of this Circular Note to the notice of all eligible employees (including those on leave locally or abroad) and to transmit the applications duly made on the prescribed form by the closing date.

7. **Closing date**

Applications should reach the **Permanent Secretary, Ministry of National Infrastructure and Community Development (National Infrastructure Division) (Human Resource Registry), 8th Floor, Moorgate House, Port Louis, not later than 3.30 p.m on 29 January 2024.**

**Ministry of National Infrastructure
and Community Development
(National Infrastructure Division)
8th Floor, Moorgate House,
Sir William Newton Street,
Port Louis**

Date: 09 January 2024